



GEN-I İstanbul Elektrik Enerjisi Toptan Satış Limited Şirketi

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## Information Note in accordance with Law No. 6698 on the Protection of Personal Data

This Information Note was issued by GEN-I İSTANBUL ELEKTRİK ENERJİSİ TOPTAN SATIŞ LİMİTED ŞİRKETİ (hereinafter: **GEN-I İstanbul** or the **Company**), acting as the data controller, for the purpose of informing employees, customers and partners about GEN-I İstanbul and providing them with clarification on the processing of their personal data in accordance with Law No. 6698 on the Protection of Personal Data (hereinafter: the **Law**). GEN-I İstanbul places special emphasis on the protection and security of personal data. In this context and in terms of the Law, the Company is aware of the importance of data privacy and security, and strives to protect the privacy of all its employees, customers and partners in all of its activities. You can find detailed information regarding the processing of the personal data that you share with GEN-I Turkey in the Personal Data Protection and Processing Policy at [www.gen-i.com.tr](http://www.gen-i.com.tr).

### 1. Purpose of personal data processing

Your personal data is processed in accordance with Articles 5 and 6 of the Law, and in line the core principles of:

- compliance with the law and good faith;
- ensuring data are accurate and up-to-date, when required;
- processing for specified, explicit and legitimate purposes;
- the relevancy, appropriateness and proportionality of data with respect to the purposes of processing; and
- storage of data for period of time stipulated by the relevant legislation or the purpose for which they are processed in connection with the Company's activities.

Your personal data obtained by the Company are kept physically or electronically for a period of time that is in line with processing purposes in accordance with the basic principles stipulated in the Law. Those data are processed for:

- the performance of the operational activities of the Company;
- business relationships and internal management;
- human resource processes;
- responding to the needs and questions of relevant persons;
- protecting health, safety and security, and ensuring integrity;
- monitoring and investigating compliance;
- ensuring the commercial security of the Company;
- the development and improvement of products and/or services;
- the assessment and acceptance of a customer, supplier or business partner;
- the conclusion and execution of agreements;
- relationship management and marketing; and
- organizational analysis and development, and management reporting.

### 2. Transfer of personal data

In accordance with the purposes outlined in this Information Note and in accordance with Articles 8 and 9 of the Law, your personal data may be transferred to GEN-I group companies abroad, subsidiaries, our shareholders, business partners, suppliers, authorized public institutions and private persons.

### 3. Method used to collect personal data

Your personal data is collected by GEN-I İstanbul through several types of verbal, written and electronic communication channels, including via electronic media, such as e-mail, related internet sites and mobile applications, via E-Bulletin subscription forms, via social media accounts that you have allowed GEN-I İstanbul to access and/or through the call center, via job application forms and based on different legal grounds. Your personal data may also be processed and shared in accordance with the conditions and objectives of personal data processing as set out in Articles 5 and 6 of the Law, and in line with the legal grounds and objectives specified in this Information Note.

### 4. Your rights under the Law

According to Article 11 of the Law, you are entitled to the following as data subjects:

- to learn whether or not your personal data have been processed;
- to request information regarding processing, if your data have been processed;
- to learn the purpose of the processing of personal data and whether data are used in accordance with their intended purpose;
- to be informed of the third parties in the country or abroad to whom personal data have been transferred;
- to request corrections, if personal data have been processed incompletely or inaccurately;

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GEN-I İSTANBUL Wholesales Electricity Limited Company; Grand Pera, Hüseyinağa Mahallesi, İstiklal Cd. No: 56/58, Kat No: 3, Daire 5, 34435 Beyoğlu İstanbul, Türkiye; Tax office: Beyoğlu; VAT no.: 3910313836; Registration no.: 816692; Central Registry System (MERSIS) no.: 0391031383600018



- to request the deletion or destruction of personal data in the scope of the conditions set out in Article 7 of the Law;
- to request the correction of processed personal data that is incomplete or inaccurate;
- to request information regarding third parties to whom your personal data are disclosed, and regarding that process;
- to contest unfavorable results of the analysis of processed personal data solely by automatic means; and
- to request compensation for damages, if damage is incurred due to the unlawful processing of personal data.

As personal data owner, you may submit a request regarding your rights to GEN-I Istanbul using the DATA HOLDER APPLICATION FORM accessible on the website <https://gen-i.com.tr/en/?cr=1>. Depending on the nature of a request, GEN-I Istanbul will fulfil that request free of charge. However, if additional costs are incurred in the process, GEN-I Istanbul reserves the right to charge fees at the rate determined by the Personal Data Protection Committee.

#### **5. Changes to the Information Note**

GEN-I Istanbul may change the provisions contained in this Information Note at any time by publishing such changes. The changes made by GEN-I Istanbul shall enter into force on the day of publication.

#### **CONTACT DETAILS**

GEN-I İSTANBUL ELEKTRİK ENERJİSİ TOPTAN SATIŞ LİMİTED  
ŞİRKETİ

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